

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON SKYPE AT 7.30 PM ON MONDAY, 15 JUNE 2020

ATTENDING ON-LINE:

Cllr. S A Barry (Chairman)

Cllr. J A Hook

Cllr. E M Jones

Cllr. P H F Powell

Cllr. C D Steward

Mr B J W Mackman (Clerk)

20/102 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

It was noted that no-one had put their name forward for co-option.

20/103 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

20/104 – PUBLIC PARTICIPATION

None.

20/105 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies were received from Cllr. Harper.

20/106 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 MARCH 2020

The minutes of the Parish Council meeting held on 16 March 2020 having been circulated prior to the meeting, were approved and signed.

20/107 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook reported that: -

- There is little to add about what the council is doing to help during the pandemic because you have been kept up to date by the regular emails being sent out with useful information and important updates.
- Because social distancing is easy when filling potholes, the council has been doing a lot of work on this. Unfortunately, they do not seem to have ventured into Poppleton yet. I have asked that we be included in the programme because we have a big problem.
- I am walking round the villages to report any defects which need attention. Some things which have been ignored so far, should be more important now that we have to ensure sufficient segregation between pedestrians, cyclists and vehicles in this time of social distancing. I will also be raising issues which adversely affect cyclists.”

20/108 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) The vegetation growing over the pavement in Millfield Lane (Min. 20/077b)

Cllr. Hook is endeavouring to persuade the City Council to take action on this subject on safety grounds. **(Action Cllr. Hook)**

(b) *The provision of “Happy Chat benches” (Min. 20/089b)*

It was agreed that the signs be purchased but not put up until the rules on social distancing re the coronavirus are relaxed. **(Action Clerk)**

(c) *The state of the pavement and road at the corner of Church Lane (Min. 20/089c) - (City Council informed June 2019 – Min. 19/181)*

It was agreed that the problem with the corner had been sorted. It was agreed to keep this under review as the area needs regular cleaning.

(d) *Overgrowing hedges (Min. 20/089d) - (City Council informed May 2019 – Min. 19/159c)*

Two hedges are still growing over the pavement. The Clerk is to write to the residents to ask that they arrange to have their hedges cut back immediately. **(Action Clerk)**

It was also agreed that Cllr. Hook would pursue the matter with her City Council contacts. **(Action Cllr. Hook)**

(e) *The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk (Min. 20/089e) – (City Council informed February 2019 – Min. 19/058a)*

It was agreed that the City Council be asked to reveal how high on the list of its priorities is the problem with this stretch of road and to point out that it is No. 1 on the list of this Parish Council priorities. **(Action Cllr. Hook and Clerk)**

(f) *Signs to local shops (Min. 20/089f) – (City Council informed March 2019 – Min. 19/087)*

It was agreed to send a press statement to The Press regarding the City Council’s delay in providing the signs. **(Action Cllr. Steward)**

(g) *To note the response to the City Council re the consultation on the Parish Charter (Min. 20/080)*

No response had been received.

(h) *The reported problem concerning the trees overhanging Ouse Moor Lane (Min. 20/082)*

It was agreed that, as the trees are on highways land, the Parish Council would not pursue this subject.

(i) *To note that the event to celebrate the 75th Anniversary of VE Day on 8th May 2020 was cancelled (Min. 20/087)*

Noted.

20/109 – FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the period 17 March 2020 to 15 June 2020. The report reflected the receipts and payments below. The bank balances at 15 June were: -

Current Account	£500.00
Business Money Manager Account	£21,049.17
National Savings Investment Account	£15,419.72

(b) *To note accounts for payment (net of VAT);*

059	Poppleton Community Trust	Room hire March	£23.50
060	Ryland Horticulture	Cutting wildlife area hedge	£290.00
061	T Carter	Annual cost of cleaning Millfield Lane bus shelter	£80.00
062	Cancelled		£0.00

(b) *To note accounts for payment (net of VAT);*

063	Sleightholm Landscapes	Cutting grass per contract	£290.00
064	James Mackman	Salary - April	£522.89
065	HM Revenue & Customs	Income Tax – April	£130.60
066	YLCA	Annual subscription	£576.00
067	Ryland Horticulture	Pollarding willows on the riverbank	£600.00
068	James Mackman	Salary - May	£522.89
069	HM Revenue & Customs	Income Tax - May	£130.60
070	Zurich Municipal	Annual insurance premium	£634.97
071	Nether with Upper PPC	Grant towards St Everilda’s grass cutting	£750.00
072	Sleightholm Landscapes	Cutting grass per contract	£290.00
2224	The Tree Fella	Removing the tree over the beck	£425.00
2225	Sleightholm Landscapes	Removing/chipping two large branches in Warren Lea	£350.00
2226	James Mackman	Salary - June	£522.69
2227	HM Revenue & Customs	Income Tax - June	£130.80
2228	James Mackman	Expenses	£68.64

(c) *To receive a report on income received*

HSBC	Bank interest	£7.51
City of York Council	1 st half -year’s precept	£11,000.00
Cartshed tenants	Half-year’s rent	£240.00
HM Revenue & Customs	VAT refunds	£687.68

(d) *To confirm the subscription to the YLCA for 2020-21 - £576.00*

This was confirmed.

(e) *To agree the Annual Governance Statement on the Annual Return*

The Cllrs. having previously been given a copy of the Annual Governance Statement of the Annual Return, agreed that all the questions (except question nine which did not apply) could be answered with a “yes”. The Chairman and Clerk will sign the form at a later date.

(f) *To agree the Statement of Accounts on the Annual Return*

The Cllrs. had been sent a copy of the Return prior to the meeting. The meeting, being virtual, it was agreed that the Chairman and the Clerk should sign the form at a later date.

(g) *To confirm that the lowest quote from Zurich Insurance for the insurance renewal be accepted*

The Councillors had considered quotations for the Parish Council’s insurance renewal from Came & Co, BHIB and Zurich. It was confirmed that the Zurich quotation for a three-year deal be accepted

20/110 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting.*

It was noted that the grass has been cut as per the contract.

(b) *The management of Warren Lea including the removal of two fallen branches*

It was reported that a working party had laid more chippings along the length of the path through Warren Lea.

The removal of two large branches which had fallen out of a tree between the beck and the road had been agreed by the Clerk and the Chairman. The work had been carried out satisfactorily

and payment for the work was confirmed.

(c) The management of the Common Land including ratifying the cost of removing the tree that had fallen over the beck

It was noted that the tree had been removed from the beck area and the chippings deposited on Warren Lea at the Riverside Gardens' end of the path. Payment of the invoice for the work was confirmed

(d) Allerton Drive garden

It was reported that the hedge is growing but that it won't be cut until September.

(e) The Moat Fields – including the removal of the sheep and the suggested bridleway

There was a discussion about the recent removal of the sheep. It was agreed that the matter should be left in the hands of the Moat Fields Management Committee for the time being.

(f) The Cartsheds

The Clerk reported that the half-yearly rent for the Cartsheds had been received.

(g) The Wildlife Area

Cllr. Jones reported having carried out some work in the area.

(h) Repairs to the roof of the bus shelter near the Lord Nelson

The Clerk reported having been advised that some tiles at the back of the bus shelter had been removed. He had arranged for them to be put back and was able to announce that the work had been successfully completed at no charge to the Parish Council.

20/111 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

It was noted that there are no appropriate YLCA training courses at the moment.

20/112 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

It was noted that one of the bollards at the corner of Ebor Way and Allerton Drive had been knocked over. The Clerk is to report this to the City Council. **(Action Clerk)**

20/113 – TO AGREE THE CONTENT OF THE NEW WEBSITE

It was noted that the new website is now live. It was agreed that Vision ICT be directed to take down the old website. **(Action Clerk)**

20/114 - TO AGREE THE CONTENT OF THE NEWSLETTER

It was agreed to defer discussion on this subject.

20/115 - TO APPROVE THE WORDING OF THE REVISED PARISH COUNCIL'S GRANTS POLICY

The wording of the revised grants policy was agreed.

20/116 – TO AGREE TO SUPPORT AN EVENT IN AUGUST 2020 TO CELEBRATE THE 75TH ANNIVERSARY OF VJ DAY

It was agreed to defer discussion on this subject

20/117 – TO DISCUSS A COMPLAINT ABOUT CARAVANS IN THE GREEN BELT IN POPPLETON.

A complaint about two caravans in a field adjacent to Church Lane was discussed. The Councillors expressed concern that the caravans are sited in the Green Belt. The Clerk was directed to write to the City Council on the subject. **(Action Clerk)**

20/118 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

20/118/01 - It was noted that the correspondence received since the March meeting, as listed below, had already been circulated to the Councillors.

- (a) CYC – Numerous COVID 19 and Newsdesk updates
- (b) Nether with Upper PCC - Thanks for St Everilda's grant
- (c) Moat Fields Management Group – Accounts for the year ended 31 March 2020
- (d) Julian Sturdy MP – Two E-bulletins
- (e) Poppleton Centre - Children's Sports Day goes virtual
- (f) Poppleton Centre - Maypoles request
- (g) Poppleton Community Trust - Poppleton Centre now closed
- (h) Poppleton Community Trust - User survey
- (i) Rapleys - British Sugar site update
- (j) YLCA - Advice on cancelling meetings and virus update
- (k) YLCA – Numerous White Rose Updates

20/118/02 - The Clerk referred to the following items of correspondence

- (a) Ainsty (2008) Internal Drainage Board - Notice of Public Rights
- (b) Enquiry about who cuts the side of the public footpath upriver
- (c) HSBC - Reduction in BMM interest
- (d) Kissing gate removal enquiry

20/119 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
18 Jun	YLCA York Branch	Virtual meeting on Zoom/ 7.00pm	Powell, Steward

20/120 – TO CONSIDER MINOR MATTERS

Cllr. Jones asked for the Parish Council to take responsibility for the IONIS account hosting the website www.plan4poppleton.co.uk This was agreed. **(Action Cllr. Jones and Clerk)**

20/121 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

20/122 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting would be held online on Monday 20 July. The Clerk is to investigate making arrangements for the meeting to be held on Zoom. **(Action Clerk)**

The meeting closed at 9.09pm.

Chairman.....

Date.....

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